



Policy Number PRV 012

Privacy Policy

6th cycle amendments

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No	Title	Page
1	Preface	3
2	Information We Collect	3
	1.1 QA Policy Statement (Training Services)	3
	2.1. Personal Information	3
	2.2. Usage Data	3
3	How We Use Your Information	3
4	Disclosure of Your Information	4
5	Security	4
6	Your Choices	4
7	Changes to this Privacy Policy	4
8	Contact US	4

CHANGE HISTORY

Date	Author	Description
15 January 2017	Nadine Muscat Cini	Created document. First draft.
20th April 2018	Nadine Muscat Cini	Revised
15 June 2019	Nadine Muscat Cini	Revised
23 September 2020	Beverly Cutajar	Revised
1st November 2021	Beverly Cutajar	Updated
14th December 2022	Jes Camilleri	Revised
4th January 2023	Glorianne Rose-Mamo	Formatting
16 th December 2024	Jes Camilleri	Updated
20 th August 2025	Mario Cordina	Updated

	Privacy Policy	Page	3
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1. Preface

1.1 QA Policy Statement (Training Services)

ThinkTalent is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website and use our services.

By accessing or using our website and services, you consent to the practices described in this Privacy Policy. If you do not agree to the terms of this Privacy Policy, please do not use our website or services.

2. Information We Collect


2.1. Personal Information: We may collect personal information that you voluntarily provide to us, such as your name, email address, phone number, and other contact details when you contact us, sign up for our courses, or interact with our website.

2.2. Usage Data: We may collect information about your use of our website and services, including your IP address, browser type, operating system, and other technical details.

3. How We Use Your Information

We may use your personal information for the following purposes:

- 3.1. To provide and maintain our services.
- 3.2. To communicate with you, including responding to your inquiries and sending updates about our courses and services.
- 3.3. To improve our website and services, analyze usage patterns, and customize your experience.
- 3.4. To comply with legal obligations and protect our rights.

	Privacy Policy	Page	4
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4. Disclosure of Your Information

We may share your personal information with third parties in the following circumstances:

- 3.1. With service providers who help us operate our website and deliver our services.
- 3.2. With your consent.
- 3.3. To comply with legal obligations, such as responding to legal requests or preventing fraud.

5. Security

We take reasonable measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction.

6. Your Choices

- 6.1. You have the right to access to your personal information in order to, update, or delete it. You can do so by contacting us using the contact information provided below.
- 6.2. You may opt-out of receiving marketing communications from us by following the instructions in our emails or by contacting us.

7. Changes to this Privacy Policy

We may update this Privacy Policy from time to time. The date of the last revision will be indicated at the top of this page. Please review this Privacy Policy periodically for changes.

8. Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy, please contact us at:
admin@thinktalent.com.mt



Policy Number PP200825

Privacy Policy

Prepared by Mario Cordina

Verified by Dr. Beverly Cutajar

Date 20th August 2025

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